



Norfolk Public Schools
NATIONALLY RECOGNIZED. GLOBALLY COMPETITIVE.

Parental Involvement: Title I, Part A

Parental Involvement Policy

**A signed and dated copy of the 2018-2019 Title I Parental Involvement Policy may be found in each school's main office.*

Parental Input- Parents of children receiving services under this part shall be involved in the decisions regarding how funds reserved under Title I, Part A are allocated for parental involvement activities.

Parental Comments – If the plan is not satisfactory to the parents of participating children, the local educational agency and **Mary Calcott Elementary** shall submit any parent comments to the State and Norfolk Public Schools Compensatory Education Programs Office of Federal Grants when the Parental Involvement Plan and School Parent Compact are submitted to the State.

Questions and parental comments may be directed to the school's Family Engagement Teacher Contact—Anna Frassmann at:

afrassmann@nps.k12.va.us

PART I. GENERAL EXPECTATIONS

Mary Calcott Elementary School agrees to implement the following statutory requirements:

- The school will put into operation programs, activities and procedures for the involvement of parents participating in Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school will work to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school will incorporate this Title I parental involvement policy into its school plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the school's plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school submits the plan to the Title I Office.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring that parents play an integral role in assisting their child's learning;

- *that parents are encouraged to be actively involved in their child's education at school;*
- *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

The school will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED TITLE I PARENTAL INVOLVEMENT POLICY COMPONENTS

The School Parental Involvement Policy must include a description of how the school will implement or accomplish each of the following components. [Section 1118(a)(2), ESEA.]

- 1. Mary Calcott Elementary School** will take the following actions to involve parents in the joint development of its Title I parental involvement plan under section 1112 of the ESEA:
 - **Parents will have an opportunity to complete a written evaluation at every parent workshop or training activity.**
 - **Parents will be encouraged to provide feedback through additional avenues such as verbal, email, conferences, office visits, and parent input slips.**
- 2. Mary Calcott Elementary School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - **Focus on the six strategies of the National Standards for Family involvement (parenting, communicating, volunteering, learning at home decision-making, and collaborating with the community).**

3. Mary Calcott Elementary School will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- **Reading, Math, and other Academic Parent Involvement workshops**
- **Homework, Gifted Instruction/Enrichment, Report Card Interpreting, Accelerated Reader, and Special Needs trainings presented by in-school professionals and community partners.**
- **Interventionists in Reading, Math, and ESL Services**
- **School Counselors**
- **School Psychologist, Social Workers, Speech Pathologists, and Special Education.**
- **Parent Conferences focused on the students strengths/weaknesses as indicated by performance**

4. Mary Calcott Elementary School will coordinate and integrate parental involvement strategies in Title I Part A schools the following other programs such as:

- **SOL focused workshops and field trips**
- **School Newsletters and website**
- **Reading, Math, Science and other Academic Parent Involvement workshops**
- **Special Education and Gifted Workshops for parents of exceptional students.**

5. Mary Calcott Elementary School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement and to revise, if necessary, (and with the involvement of parents) its parental involvement policies:

- **Ongoing parent evaluations, survey, and parent input**
- **Staff evaluation of parental involvement**
- **Provide services to parents at varied locations and times**
- **Title I Annual meeting held within the first 60 school days of the school year**

6. Mary Calcott Elementary School will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among parents and the community to improve student academic achievement, through the following activities specifically described below:

- A. The school will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --
- **the school's academic content standards**
 - **the school's student academic achievement standards**
 - **the State and local academic assessments including alternate assessments**
 - **how to monitor their child's progress**
- B. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
- **Unit Study Guides and tutoring opportunities**
 - **Child Development & Parenting Tips at workshops**
 - **ES2S & Military Family Life Counselor**
 - **Parent Workshops in SOL academic areas with take home**
 - **Office visits**
 - **Literacy Nights**
 - **Progress reports/Report cards**
 - **Conferences/emails/school website**
 - **School newsletters, Facebook page, and website**
- C. The school will, with the assistance of its community and parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to communicate with and work with parents as equal partners in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and schools by:

School Improvement Plan
Instructional Leadership Team (ILT)
PTA

D. The school will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities is sent to the parents of participating children in an understandable way and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand:

- **Calendar of Events printed in the school newsletter**
- **Event Flyers sent home and/or emailed within two weeks of the event**
- **School events listed on the school’s website homepage**
- **Announcements made on the morning announcements**
- **Announcements made during the PTA meetings**
- **Calendar of events on Facebook**
- **Posts about upcoming events on Twitter**
- **Phone calls made to families through NPS.PHONE calling system**
- **Upcoming events discussed with parents during office visits**
- **Bi-lingual division personnel, community partners, and the language line used to communicate with parents when language is a barrier**
- **Material provided in alternate language on display and upon request**

PART III. DISCRETIONARY TITLE I PARENTAL INVOLVEMENT POLICY COMPONENTS

The Title I Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents’ capacity for involvement in the school and school system to support their children’s academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- arranging school meetings at a variety of times between teachers or other educators, who work directly with participating children and parents.
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.

PART IV. ADOPTION

This Title I Parental Involvement Policy has been developed jointly, and agreed on, with parents of children participating in Title I, Part A programs, as evidenced by the Action Team for Partnerships agenda and minutes. In addition, parents were encouraged to provide input and participate in the development of this Title I Parental Involvement Policy.

This policy was adopted by **Mary Calcott Elementary School** and will be in effect for the period of **November 2018 –October 2019**. The school will display this policy in a visible location which will allow all parents of participating Title I, Part A children to view it on or before **November 21st, 2018**. The school will distribute copies to each parent of a child participating in a Title I, Part A program. Additional copies will be placed in the following locations:

The Main Office